# CPG (Gloucestershire LPC) Committee Meeting

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# Agenda Thursday 14th November 2024

9am coffee for 930am start 4pm finish. Hatton Court, Upton Hill, Upton St Leonards, GL4 8DE.

MSTeams details for remote dial in at the bottom of the agenda.

Guests: *James Wood (Director of Member & LPC Support, CPE), Sian Retalllick (Regional Rep CPE), Declan McLaughlin (Head of Primary Care Contracting, Gloucestershire ICB), Siam Williams (CPCL, Gloucestershire ICB)*

Apologies:

|  |  |  |
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| **Item** | | **Suggested Timings** |
|  | Welcome, Apologies and Declarations of Interest  Reminder of Nolan Principles | 9:30 |
|  | Minutes of previous meeting   * Accuracy * Items for redaction from publicly published minutes * Actions not covered later in agenda and matters arising |  |
|  | Officer Updates   * To review officer reports and answer queries * To receive update on services and other contractual issues not covered later on agenda * To receive treasurers report and discuss any variance to budget |  |
|  | Contract issues   * To note any changes of ownership or hours received |  |
|  | Governance   * To review and approve any changes * LPC self assessment |  |
|  | Social Media   * To update on engagement and note any specific requests |  |
|  | Workforce   * To update on any specific items not covered in officer reports |  |
|  | Coffee | 11:00 |
|  | CPE update (James Wood/Sian Retallick)   * To receive report of CPE activity and ask questions |  |
|  | Services   * To discuss Pharmacy First Service * To answer specific questions for CCA report * To review available data * To discuss actions for HCFS and PCS |  |
|  | PNA   * To agree sub-group for 2025 PNA * To capture any initial queries or concerns |  |
|  | AGM | 12.30 |
|  | Lunch | 1:00 |
|  | PCN leads (Matt/Declan) | 2pm |
|  | ICB update (Declan/Sian) |  |
|  | IP Pathfinder update (Sian) |  |
|  | AOB |  |
|  | Dates for meetings 2025   * January 16th 2025 * March 13th 2025 (Race week) * May 8th 2025 * July 10th 2025 * September 11th 2025 plus AGM * November 13th 2025 |  |

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*Meeting ID: 365 771 198 04*

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