**Minutes of CPG (Community Pharmacy Glos) Jan 10th, 2024**

**Apologies:** – None

**In Attendance:** Andrew Lane- chair (AL), Satwinder Sandha – CCA (SS), Gary Barber – IND (GB), Steve Ireland – AIM (SI), Neetan Jain – IND (NJ), Etisham Kiani – IND (EK), Will Pearce – CCA (WP), Vas Alafodimos -CCA (VA), Paul Gregg (AIM) (PG). Wayne Ryan (CCA) (WR), Matt Mollens (MM).

Via Teams - Sam Bradshaw- support officer (SB),

**Guests: Via Teams - Sian Williams (ICB (Integrated Care Board)), David, Deen and Helen (Pfizer)**

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|  |  | **ACTIONS** |
| **Welcome and introductions** |  |  |
| **Nov meeting minutes** | Approved for publication. | **SB** |
| **Officer reports** | **RM** – Summary of work – items discussed in services.  **SB** – Gave a summary of work – items discussed in services.  **AL**- Gave a summary of work & meetings  PFS (Pharmacy First Service) discussions & NHS11 referrals to be continued in Service, PharmOutcomes Licence to renewed and funded by ICB. PHES contract extension sent to Contractors, CPG to review first. RM & SB to discuss at PH meeting next week. | **RM/SB/VA** |
| **Treasurer update** | Treasurer’s Report/Budget  Overview of accounts  Treasurer sub-committee met to discuss planning budget (WP, WR & NJ) zero based budget recommended. Traditional budget to be prepared for next 6 month, working towards zero based.  Review Officers responsibilities and Meeting attendance.  Review how often CPG meet. Priorities for Contractors – Engagement events more frequently held? Ensure CPG remains valuable for Contractors. | **AL/RM/SB** |
| **Pfizer**  **presentation** | Pfizer Pro online training tool available for Pharmacies.  Useful product and generic conditions information. On demand videos available. Patient information available to download. Modules provide CPD points.  Breakout group to discuss sponsorship of evening event for Contractors. |  |
| **PCN (Primary Care Network) Leads**  **MM** | MM gave update of PCN leads programme. SW is presenting progress and requesting any additional monies owed for second half of programme. Visits not as many as anticipated. PCN leads have been collecting data about readiness of pharmacies to deliver services and working with pharmacies to try to support improving this. Some leads more engaged than others and some PCNs (primary care networks) more engaged than others. |  |
| **ICB SW** | 2024 exciting times, lots happening in Community Pharmacy  Primary Care Access and Recovery Plan (PCARP) – Pharmacy First Service aims to free up 10million GP appointments each week. GP connect to be confirmed next Friday if going live in time for start of PFS. Glos top of Country for PFS sign ups. Hoping that PFS would begin slowly but Gov announcement next week may encourage Patients. AL – Pharmacies will be starting with doing what is needed to adhere to sign up criteria. CPCS (Community Pharmacist Consultation Service) – Glos has reached the NHS (National Health Service) trajectory. RM asked for share of CPCS data?  DMS (Discharge Medicine Service) – Not as increasing as much as should be, MDS patients still. DMS data no longer accessed by SB. EK – some doubling up on patient DMS referrals received and referrals for deceased patients. SW – please share with RM for onward escalation to ICB.  NMS (New Medicine Service) – Glos do well.  HCF – opportunity for Pharmacies to improve service. |  |
| **Services** | **CPCS** – The steering group has changed to Pharmacy First Steering group covering both NHS111 and GP referrals and expectations.  Fantastic sign ups in Glos, top of country. Some of the newly acquired Pharmacies have not been able to sign up to CPCS so will not show as having signed up to PFS until end of Month.  Some new Pharmacies have been locked out of NHS Mail, causing problems for staff.  **PFS** – RM presented to committee the options for Contractor training; CPPE – national training booked up, local commissioned 2k ½ day on Sunday 60 placed, ECG 1.5hr evening sessions, small groups max 10 £700. Morph Training – bespoke training, more flexible similar price to CPPE but more availability.  Committee agreed to Morph ASAP Sunday 1/2 day possible eve sessions in addition. RM to arrange training and SB to look at venues. RM asked any other training? GB suggested how to recruit patients into services, EK shingles and Impetigo next training after ENT/Otoscope training. PB Follow up event end of Summer covering best practice and lessons learned etc. Winter pressures can be covered.  **Emergency Meds Service –** ICB stated that Pharmacies not claiming for stock holding. They believe there is a form to complete via PharmOutcomes. Nothing on PharmOutcomes RM to escalate  **PHES** – RM & SB have meeting planned to discuss contract. Extension sent out to all Contractors without CPG knowledge. CPG wish to review funding as it has not been reviewed since 2018. Note sent to Contractors to advise of CPG intentions to review. Smoking Cessation Service (PHES) not funded well enough to warrant the amount of time taken for consultations and training of staff.  **HCF** – ABPMs (Ambulatory Blood Pressure Monitoring) should be in every Pharmacy signed up for service. | **RM/SB**  **RM/SB** |
| **Contracts** | Cheltenham Pharmacy now Pharmcare Ltd. EK to advice contact.  Loss of 100 hr Pharmacies in Gloucestershire due to Lloyds closures, reduced choice of late opening. | **EK/SB** |
| **AOB** | CPE (Community Pharmacy England) Governance review and update – SB took time out if meeting to attend.  Governance Framework and Code of conduct effective from April 2024. Shared with LPC (Local Pharmaceutical Committee) Chief Officers in December. Needs to be shared with LPC Committees, between Jan and March '24 and adopted by LPC's. Documents need to be put on LPC websites. | **RM**  **SB** |
| **Meeting Dates** | 2024 meetings – March 14th, May 9th, July 11th, Sept 12th, Nov 7th.  Venue tb | **SB** |