# Gloucestershire CPG Committee Meeting

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# Agenda Thursday 14th March 2024

9am coffee for 930am start 4pm finish

Hatton Court Hotel. Upton Hill, Upton St Leonards, Gloucester GL4 8DE

Guests *Adele Jones (Head of Pharmacy Gloucestershire ICB) 2pm, Sian Retallick (CPE regional rep, CPPE regional rep),* *Alex Shannon (Exeltis UK)*

Apologies: *Sam Bradshaw, Paul Gregg*

*Exeltis UK have provided sponsorship to contribute towards the costs of room hire and catering in exchange for promotional stand space and a 15 minute promotional talk.*

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| **Item** | | **Suggested Timings** |
|  | Welcome, Apologies and Declarations of Interest | 9:30 |
|  | Minutes of previous meeting   * Accuracy * Items for redaction from publicly published minutes * Actions not covered later in agenda and matters arising |  |
|  | Officer Updates   * To review officer reports and answer queries * To receive update on services and other contractual issues not covered later on agenda * To receive treasurers report (verbal) |  |
|  | Contract issues   * To note any further changes of ownership or hours |  |
|  | CPE report and questions (Sian Retalick) |  |
|  | CPPE update and questions (Sian Retallick) |  |
|  | Governance   * To discuss the new LPC/CPE governance framework and code of conduct * To agree to adopt the new LPC/CPE governance framework and code of conduct * To set up (if required) a governance sub committee * To agree LPC self assessment completion |  |
|  | Budgetting   * To review the proposed budget * To approve the proposed budget |  |
|  | Workforce   * Review oriel submissions and identify any further actions required. * Pharmacy Show planning. * Technician strategy |  |
| 1. P | Pharma slot – Alex Shannon- Exeltis UK | 12:45 |
|  | Lunch | 1:00 |
|  | ICB update (Adele Jones) | 2pm |
|  | Services   * Pharmacy First update * DMS update * Contraception service * HCFS * Locally commissioned public health services * Flu and covid – update and forward planning |  |
|  | PCNs (Matt) |  |
|  | Any other business | 4:00 |
|  | Dates for meetings 2024   * May 9th 2024 * July 11th 2024 * September 12th * November 7th |  |