**Minutes of CPG November 9h 2023**

**Apologies:** – Rebecca Myers – AIM and Partnerships Manager (RM)

**In Attendance:** Andrew Lane- chair (AL), Satwinder Sandha – CCA (SS), Gary Barber – IND (GB), Sam Bradshaw- support officer (SB), Steve Ireland – AIM (SI), Neetan Jain – IND (NJ), Etisham Kiani – IND (EK), Will Pearce – CCA (WP), Vas Alafodimos -CCA (VA), Paul Gregg (AIM) (PG). Wayne Ryan (CCA) (WR), Matt Mollens (MM).

**Guests: Sain Retallick (CPE SW Rep), Sian Williams (ICB), Becky Blight (Theramex).**

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|  |  | **ACTIONS** |
| **Welcome and introductions** |  |  |
| **Sept meeting minutes** | Approved for publication. | **SB** |
| **Officer reports** | **RM** – Summary of work – items discussed in services.  **SB** – Gave a summary of work – items discussed in services.  **AL**- Gave a summary of work & meetings  Discussed Services, ICB/CPG working strategy, meds supplies, workforce. |  |
| **Treasurer update** | Treasurer’s Report/Budget  Overview of accounts  Legal Support sign up– CPG agreed not necessary.  Promotional materials for careers fairs – approved to order  PCN Lead Coach – funding from ICB PCN Leads Fund. | **SB** |
| **CPE – Sian Retallick** | SR and All– Price concessions margins on molecules lengthy discussion. EK CPE negotiations, existing pot of money should be increased. SR suggested Committee view CPE webinar on prices concessions. SR confirmed that CPE are fighting for funding.  New LFD service – ensure LFD kit is purchased at below funded price. Contractors need to deliver services.  CPE webinar for new Contractors useful to view.  Flu Vaccine ordering for next year, difficult to judge quantities, EK -Covid model should be used for Flu Vaccine so Contractors are not left with unused purchased stock. SR to take back suggestion to CPE.  SR – Pharmacies should encourage patients to sign up to NHS App for Rx ordering. Texting patients when Rx ready for collection reduces calls to Pharmacy very successful. AL – facilitate meeting with AgeUK to promote Digital App Use support for elderly. Suggestion for CPG evening event – Best Practice.  SR Presented slide show – CPE Sharing the Vision.  PB Gov shouldn’t be allowed to claw back money.  SR asked CPG for feedback on services, spec for the future looking for out liars.  EK suggested using NPA method for communication a WhatsApp group for CPE to notify Contractors, quick and easy particularly for questionnaires. SR asked if we can get set up a WAG for contractors and include SR. SB to discuss with RM, AL to contact NPA for info. | **AL**  **SB/RM/AL** |
| **Theramex presentation** | Womens health – Menopause info slides.  BB suggested sponsorship for evening contractor event to include colleague for oral contraception. |  |
| **ICB SW** | Pathfinder – good response, 7 EOI’s looking for 3 sites to fill. collaborative assessment against criteria. Hypertension pathfinder.  SR suggested using a Pharmacist Phlebotomy service.  GP records SW taking paper to Gloucestershire Information Group (GIG) to suggest CP has access to GP records via weblink, read/write for every contractor.  Cleo Solo – IT solution for Pathfinder  Teach & Treat – Glos City selected. SW to source DPP.  Hypertension – Surgeries tasked with making 50 referrals to CP by end of Dec ‘23  SW trying to manage expectations for CP capacity.  Shortages – Many shortages currently. EK sending patients back to GP as not physically possible to deal with all shortages. Switches causing stock issues.  CPG raised a concern that CPCS referrals being sent out of county?  NHSE CCH have assured service delivery and patient safety at pharmacy - Glos ICB now investigating ways of ensuring patients are offered a choice of pharmacy for their CPCS referral with surgery teams. EK CPCS quota for each Pharmacy suggested own patients for referrals.  Paxlovid – stock quota exceeded due to all Pharmacies ordering stock in Glos. Quota increased for Boots/Badham Pharmacies to ensure consistent stock availability for patients as good spread of Pharmacies across county.  LFD Service - Sign up list could PCN Leads assist with that?  Professional Pharmacists – ICB survey to ask what’s good, bad, what do they want to learn? Podcasts/Webinars? |  |
| **PCN Leads (MM)** | MM has begun new role as PCN Lead Coach. – gave overview of role. Service Spec shared, clarification that Leads role is not to manage Pharmacies.  Six PCN Lead Vacancies have now been filled. Glos now has all PCN Lead roles covered.  MM did some facilitating for Captivating Solutions Training, Glos will receive extra session to new Leads in exchange.  MM visited Practice Plus; 111 provider to review rejections of referrals from call handlers, very useful and low rejections whilst there.  PharmOutcomes Form for Leads to complete is now ‘live’. Flexibility in funding for travel costs if required at discretion of Coach.  Leads have been targeted with HCFS and CPCS champion communication with surgeries.  Questions – PB How does payment work? MM through contractor who will give Leads time to achieve KPI’s. |  |
| **Services** | **GCC Staff Flu** – 4 Fire Station Drive throughs completed steady uptake but still low numbers. Leadership Conference and Badham Quayside clinics successful. Pharmacies have been asked to visit schools for staff vaccinations, overall figures have doubled compared to last year at this point.  **CPCS** – Rosebank continue to increase referrals to CP. North Cots no traction yet. South Cots and Stroud PCN has seen some increase in referrals. Glos inner City Surgeries to be targeted next. FOD early next year when MiDos has been integrated into surgeries.  **Contraception Service** – CPG agreed not to push service until CPE have finalised funding discussions. CPG will support any Contractors wishing to provide service.  **Common Conditions Service** – delayed until Jan ’24.No further details.  **Hypertension Case Finding** – Cheltenham now has list of providers.  **DMS** – MDS and Cardiology referrals have started up, slow uptake but contractors seeing slight increase. CPG encouraging Pharmacies to accept referrals and action to claim funding.  **EHC** – Face to Face training changed to online with CPPE, Spec to be updated by GCC.  EK,NJ,GB,SI all agreed increased amount of long winded paperwork to complete taking up valuable time.  CCA questions (VA) – Contract discussions to begin early, CPG to have view of updated contracts and negotiate funding annually.  CPG to review all services prior to start. Add to Agenda for January. SB to produce spreadsheet of Contracts and Specifications expiry dates. CPPE guide VA to share with SB for onward sharing with CPG. | **RM**  **SB** |
| **Contracts** | Jhoots has purchased remaining four Lloyds.  Change of ownership Cheltenham Pharmacy Opal to Pharmcare ltd. |  |
| **AOB** | GLP-1 questions from Chris Llewelyn, reviewed and responded. SB to reply.  Workforce session with Sophie Liggat at Jan CPG meeting? CPG agreed to take this off line not CPG meeting. SB to reply to SL  Agenda item for Jan – Finance Checklist  List of CPG reps with emails for SR. | **SB**  **SB**  **RM**  **SB** |
| **Meeting Dates** | 2024 meetings – Jan 11th, March 14th, May 9th, July 11th, Sept 12th, Nov 7th.  Next meeting agreed book Puckrup Hall. | **SB** |