**Minutes of LPC Jan 12h 2022**

**Apologies:** – Satwinder Sandha – CCA (SS), Gary Barber – IND (GB).

**In Attendance:** Andrew Lane- chair (AL), Abdul Nawaz – CCA (AN), Sam Bradshaw- support officer (SB), Steve Ireland – AIM (SI), Neetan Jain – IND (NJ),), Matt Mollen – CCA (MM), Rebecca Myers – AIM and Partnerships Manager (RM), Etisham Kiani – IND (EK), Peter Badham – AIM (PB), Will Pearce – CCA (WP), Wayne Ryan – CCA (WR), Vas Alafodimos -CCA (VA).

**Guests: Sian Williams (Gloucestershire ICS Clinical Lead – Community Pharmacy Integration),**

**Sian Retallik (PSNC Rep SW), Lyn Hanning (University of Bath).**

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|  |  | **ACTIONS** |
| **Welcome and introductions** |  |  |
| **November meeting minutes** | Approved for publication. | **SB** |
| **Officer reports** | **RM** – Gave a summary of work – items discussed in services  **SB** – Gave a summary of work – items discussed in services  **AL**- Gave a summary of work -  Attended Joint CEO Meeting Pharmacy Bodies – PSNC/NPA/CCA/AimP. – joint letter to Secretary of State; CP solution to GP Access. Pharmacy First solution to NHS Crisis.  How to get business case quickly and mobilise.  Locality promotion of CP – MP’s/Councillor’s, Charity Newsletter, SR suggested Day in a life of…… AN lack of understanding by Councillors witnessed in meetings.  PB handout for MP’s, push for more local services, understanding concessions implications. RM investigate PSNC resources. |  |
| **Treasurer update** | Treasurer’s Report/Budget.  Finance Committee reviewed alternative accountants – agreed to remain with current provider.  Budget – plenty of reserve funding to cover additional PSNC costs. Budget for committee change of name, including re branding items and promotional material for proposed career fairs.  New LPC Members – training MM/AN/SI/SS – RM to organise.  Officers review – AL/RM/SB left the room.  AL – continue two days per week as required for ICB integration.  SB – remain on flexible contract up to 30 hrs per week and record holiday hours accrued.  RM – Offer of LPC CEO position to start 01/04/2023. Agreed and accepted by RM.  New Contracts for all Officers 01/04/2023– WP asked for Officers to confirm addresses.  Proof of Locum costs to be submitted to Treasurer if requesting more than £30 p/h Locum backfill. | **RM**  **AL/RM/SB** |
| **Contracts** | Several Lloyds branches in process of being sold off; no market entry notifications yet.  Upper Rissington – Rurality review; LPC submitted support of appeal by Badham Pharmacies.  Podsmead Pharmacy application – LPC agreed to follow same reply as PNA response – Pharmacy applications from Badham and Tuffley Pharmacies.  Un scheduled closures, nothing to report. |  |
| **Workforce** | Lyn Hanning (Bath University)  Presentation of slides detailing proposals for the new MPharm Course at Bath University. –  Placements increased from 4 to 15 to 20 weeks over the 4-year programme. More variety of placements offered; within two years all placements will be multi location placements. Diagnostic skills to be included. Looking for CP Placements, 120 students in each year, start in March 2023. Clinical tariff of £130 per week per student. Supervisor can be Pharmacist or Technician. LH to inform RM | **RM** |
| **ICS Update**  **(SW)** | Discussed CP integration into NHS Pathways Gloucestershire.  AL – How do we not put off students in CP? National priority to move to self-referral in CP transfer lower acuity illnesses.  IP pathfinder – aim to understand framework for NHS or ICB’s to commission CP IP beyond 2024.  Ideas for Pathfinder include - Contraception, HRT, Respiratory, hypertension, pain relief, minor ailments, de prescribing, avoiding waste. Prioritise – Minor ailments, women’s health, and Hypertension. |  |
| **PCN Leads** | Vacancies – Glos NSG, Stroud Cots, North Cots, Severn Health–  Badham have suggested lead for North Cots.  SB to send Boots vacancies (Stroud & Severn Health) to Julie Fannaran.  Discussed the changes in PCN Lead role – RM to go back to NHSE and ask for review of MOU spec. | **SB**  **RM** |
| **Services** | DMS – Claims are not being completed. NHS claims differ from PharmOutcomes. Initial drop out 10 – 25% of referrals, 8 – 14% accepted and 44 – 60% completed. Discussed reasons for this. EK reported that in December he had 30 phone calls, most are at inconvenient times (5 hrs of Pharmacist time) from Glos Hosp with admission queries on meds and then had 4 DMS referrals. EK discussed with Idris from Hosp team on funding to support. RM to confirm SOP in hospital, change to remove contacting CP unless all other avenues explored.  GP CPCS – SB time focused on offering support to practices on kickstarting GP CPCS lots of initial queries answered, signposted and contacted but very few practices come back with training dates and next steps etc. Reviewed data for Dec some improvements on figures and a couple of targeted practices have started to send referrals albeit slowly. SB to follow up on new starter practices.  Smoking Cessation – HSL have new trainer, training dates to be shared with Contractors.  URMS – Service to be decommissioned end of March 2023. Patients to be encouraged to use NHS111.  UTI’s PGD – Pharmacy First Service £5.90 funding plus cost of meds include safety checks, call patient to follow up. SB to check if PharmOutcomes can support ‘pop up’ function to remind pharmacy to contact patient. | **RM**  **SB**  **SB**  **SB**  **SB** |
| **CPPE** | Consultation Skills Workshop organised for 12/02/2023 – currently only 3 attendees booked through CPPE.  SB promoted training again and will evaluate on 16/01/23 to determine if viable to proceed. | **SB** |
| **TAPR** | TAPR reviewed.  LPC Election in March 2023- RM to email CCA/AimP to approve nominated reps. Email to all independents.  Glos LPC to change to Community Pharmacy Gloucestershire in line with other LPC’s. SGM to be held. Logo to be re designed. SB to send Logo doc to SI. | **RM**  **SB/SI** |
| **Sian Retallik PSNC SW Rep** | Sian attended the LPC meeting day.  Presented PSNC CEO New Year message.  Dorset now comes under SW region. Each PSNC rep will now have additional support. Independent contractors can apply for PSNC rep elections.  Asked committee for comments to take to PSNC Meeting.  EK – long term commitment on funding changes.  PB – Funding to be index linked.  SR – suggested that LPC meetings are held prior to PSNC quarterly meetings, so suggestions can be discussed, and SR  advised. |  |
| **AOB** | Virtual Outcomes – Agreed to purchase licence for 2023. Useful for LPC training provision to Contractors and to direct staff to.  Contact Orion Pharma – sponsorship  RM suggested contractor training event DMS/Contraception Service ½ hr on each MS Teams | **SB**  **RM** |
| **Meeting Dates** | Next meeting: March 15th 2023 – Kingsholm  Future 2023 meetings:  May 11th, July 13th, Sept 14th, Nov 9th |  |