**Minutes of LPC Nov 10h 2022**

**Apologies:** – Abdul Nawaz – CCA (AN).

**In Attendance:** Andrew Lane- chair (AL), Sam Bradshaw- support officer (SB), Steve Ireland – AIM (SI), Neetan Jain – IND (NJ), Satwinder Sandha – CCA (SS), Matt Mollen – CCA (MM), Rebecca Myers – AIM and Partnerships Manager (RM), Etisham Kiani – IND (EK), Peter Badham – AIM (PB), Will Pearce – CCA (WP), Wayne Ryan – CCA (WR), Vas Alafodimos -CCA (VA), Gary Barber – IND (GB).

**Guests: Sian Williams (Gloucestershire ICS Clinical Lead – Community Pharmacy Integration),**

**Sian Retallik (PSNC Rep SW),**

**Adele Jones (Chief Pharmacist Primary Care & Associate Director),**

**Idris Bobat (Lead Pharmacist Homecare & Medication Safety Pharmacy), Helen Turner (PCN &GHT Pharmacist).**

**Claire Mckenzie - CPPE**

**Siobhan Farmer - ICP Strategy Team**

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|  |  | **ACTIONS** |
| **Welcome and introductions** |  |  |
| **Sept meeting minutes** | Approved for publication. | **SB** |
| **Officer reports** | **RM** – Gave a summary of work – items discussed in services  **AL**- Gave a summary of work – Lots of meeting attendances for Officers, Prioritise importance.  **SB** – Gave a summary of work – items discussed in services |  |
| **Treasurer update** | Two Flu Training invoices not paid, Committee agreed to write off, non-paying Pharmacies will not be able participate in LPC Flu Training in future.  Latest Accounts onto LPC Website once approved.  WP asked to investigate changing accountant, check with Herefordshire LPC who they use. | **WP/SB** |
| **Contracts** | Lloyds, Tuffley – changed to Tuffley Healthcare.  Lloyds, Rowcroft – changed to K & L Healthcare.  Upper Rissington’ – Rurality review – LPC to support appeal.  Podsmead Pharmacy application – LPC agreed to follow same reply as PNA response. | **RM**  **RM** |
| **Workforce** | Eve Beech and 2 others are now DPP’s for IP training. SW encouraging upskilling to IP for Pharmacists to meet NHS demands. EK commented that cost of backfill putting employers off with additional concern that once IP they move to ICB roles. PB asked how does the role change when Pharmacist completed IP Training.  Workforce challenges in some Pharmacies that are located in vicinity of permanently closed Pharmacies.  Proposals to promote job opportunities in Glos for Tech/Support staff, look at career’s fairs, schools, recruitment days. joint working with ICB? prepare budget proposals. | **RM/SB** |
| **ICS Update**  **(SW & AJ)** | Cash strapped system – National view seeing Community Pharmacy as saviours. Vast opportunities for CP to meet local ICB Needs. Travel vaccinations, minor ailments all being pushed to CP. Test & Treat service funded. AL commented that CP needs support and funding not free. Could money be freed up from system to support funding? WP suggested there is apathy towards new services due to time constraints. EK – second Pharmacist could be provided if 20 consultations per day. PB – inhalers - Pathfinder opportunities.  01/12/22 – Primary Care Team Meeting -Commissioners  ILP and CP representation required.  Truss Fitting – info for GCare for signposting. Badham Pharmacy providing service, chaperone policy tbc.  MM – CCA question – ICS Pharmacy Lead appointed for Glos? Sian Williams appointed to start 14/11/22. | **PB/SI** |
| **PCN Leads** | Vacancies – Glos NSG, Stroud Cots, North Cots. – RM explained proportional funding to be returned to NHSE if a replacement Lead not provided by Pharmacy. PB to speak to staff for filling vacancies in Glos/North Cots. Look to link PCN Lead in same locality if no Lead. |  |
| **Services** | DMS – Idris and Helen presented to the committee.  Currently only MDS patient referrals, looking to increase referrals by including frailty cohort.  High percentage of DMS not claimed. Want to get a better understanding of Pharmacy process for DMS what are the constraints? Increased referrals help to embed the process?  Discussion by committee – repetition of information input, MYS claims process. Overall agreed DMS beneficial.  LPC to provide DMS training to Pharmacy Teams in 2023, Targeting Pharmacy MDS teams. Idris & Helen to visit Pharmacies to understand process.  GP CPCS – ICS Project Team focus. Re engaging Practices that have had training from NHSE. SB in contact with Practices that have reported Pharmacy issues or requiring support. Leckhampton GP Practice emailed LPC regarding high proportion of referrals back to GP from CP – replied to email giving stats on national data and asked for specific info to investigate issues – no reply received. SW providing AccuRx guide to assist with referrals. No up to date data proving difficult to monitor referrals. RM discussing PDG’s to support. Clinical Assessments training for Pharmacists to be explored.  HCFS – No data available.  Smoking Cessation – Training was provided by HLS, training lead has left. No further info on training provision. SB to investigate. | **RM/SB**  **SB** |
| **CPPE** | Claire Mckenzie presented slides to the committee.  CPPE have funding from HEE. Free training to users – high quality workshops and training; Consultation skills, Prescribing gateway for prior, during and after IP Course. CP Leadership workshops. RM suggested Glos Workshop to cover CPCS consultation skills. Claire to provide info and quote. | **RM** |
| **Flu** | 5 Fire Station Drive Throughs for GCC & Care Home Teams; Glos North, Cheltenham, Stroud and FOD.  Not well attended this year (200 approx) believe co-administration with Covid Vaccine contributed. Stroud Rd Pharmacy supported GCC Leadership Conference at Kingsholm offering Flu Jabs and BP monitoring. (66 Flu jabs and 20 BP’s) Great feedback received from staff attending Conference.  Excess Flu Vaccine available in CP – SB notifying Care Homes and GCC of availability and to be notified of care homes requiring clinics. |  |
| **TAPR** | TAPR Workbook reviewed.  LPC Election in March 2023.  HR support WP, WR, NJ – review Officers Job Descriptions.  Glos LPC to keep 12 members, reduce meetings to quarterly, with Exec meetings regularly.  Support Officer Hours to be increased to 30 p/w.  Glos LPC to change to Community Pharmacy Gloucestershire in line with other LPC’s.  LPC Constitution reviewed and adopted by committee. GB – proposed. MM – seconded. |  |
| **Sian Retallik PSNC SW Rep** | Next PSNC Meeting – 23rd/24th Nov. Vision and Strategy on PSNC Website, asking for Contractors to attend webinar.SR asked for thoughts to take back to meeting?  AL – talk of reducing reps by third does that effect Southwest? No feedback or outputs from delegated groups. RM – PSNC to justify increase in funding, no information provided, are they value for money? Disconnected from ICS; PSNC focus on long term, ICS focus on Minor Ailments. PB – PSNC to sort out Cat M needs to be transparent remuneration currently no way of knowing what is reimbursed, major overhaul required. SR – Commented that an urgent investigation is being carried out through Mike Dent. AL – Cashflow crisis, emergency budget required. PSNC not articulating to Gov. AIMp view is not to adopt constitution. All comments SR to take back to PSNC. |  |
| **AGM**  **2pm to 2.07pm** | Completed voting papers received from, Asda, Rowlands, Tesco, and Boots.  Treasurers report submitted.  Reserves documented throughout the year, decision to not take levy holiday and retain reserves in view of increased PSNC funding.  The AGM was asked to accept the treasurers report and accounts.  NJ – proposed  EK – seconded  Accounts and report accepted.  Information about voting can be obtained upon request. |  |
| **Integrated Care Partnership (ICP)** | Siobhan Farmer and Team presented slides on the ICP Strategy for comment.  Does the direction of the ICP Strategy reflect what you have previously told us is important to the health and wellbeing of people living or working in Gloucestershire? ​  Is there anything else you would like us to consider in the strategy? ​  How could you contribute to the delivery of this strategy?  Discussed and commented on some elements of the proposed strategy including the narrow definition of primary care and lack of acknowledgement about accessibility or lack of accessibility of services. Agreed to continue to be involved with production of the strategy and comment further when required. |  |
| **AOB** | MM – CCA stated – there to be no increase in LPC Levy. Treasurer confirmed no increase in levy planned for 23/24. SB had email from Gina Mann asking for Pharmacies to be provided with and give out ‘Staying Well in Winter’ leaflets again this year. Committee agreed.  Contraception Service Pilot – SW asked if anyone in Glos taking part. RM – not been informed of sign up for pilot. SW to update. |  |
| **Meeting Dates** | Next meeting: Jan 12th 2023 – venue tbc |  |