Minutes

# Gloucestershire LPC Meeting

Thursday 11th January 2019, Staverton Court, GL51 0UX

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| **Item:** | **Actions** |
|  | **Present**: Andrew Kings (CCA), Rebecca Myers (AIM), Sam Bradshaw, Neetan Jain (IND), Andrew Lane, Peter Badham (AIM), Will Pearce (CCA), Wayne Ryan (CCA), Sian Williams (CCA), Gary Barber (IND), Iqbal Topia (AIM) Mike Powis (IND),**Apologies***:* Pete Arthur (CCA) Matt Courtney-Smith (CCA) |  |
|  | **Minutes of previous meeting***Accuracy*The minutes were accepted as a true record. The notes from exec meeting were accepted.*Items for redaction from publicly published minutes*None*Matters arising from minutes not on agenda*Gary raised the issue of FMD and questioned ‘Do the LPC need to do anything more to encourage engagement with FMD compliance’? By show of hands ¾ of the LPC committee were not prepared for FMD- various reasons including waiting for system supplier to produce an FMD module and waiting for direction from ‘head offices’. It was agreed that as we had put a reminder in the autumn newsletter about FMD, and as the advice from PSNC is probably the only thing available- Sam would mailchimp the PSNC advice again. RM to email Sian Retallick to express our concerns. |  |
|  | **Chair and Officer Updates***Activity Reports***Chair**-The committee accepted Andrew’s calendar report and verbal report of activity.**Support**-The committee accepted Sam’s report.QP’s – The committee agreed Sam was doing a great job encouraging compliance with QPs again, even though there are fewer things that Sam can support on. Cannot check quality element but gateway criteria are online so are monitoring this and providing support to independents- RM didn’t realise that SB didn’t get the weekly report from PSNC with LPC completion figures on, so RM to email SB with report going forward. WES- pharmacies must log in to SCR to tick the WES box automatically. Sam to mailchimp to remind contractors to do this.HLPs- Sam to remind pharmacies to re-accredit either 2 years on RSPH website or locally by paper using PSNC pack. Sam to check who is a HLC so we can start a master sheet. Ask PSNC if they will negotiate to allow RSPH level 2 training to be free for all pharmacy staff then we can encourage all pharmacy staff to complete. Sam to encourage people to record HLP interventions on the pharmoutcomes formJIC box- pilot going ahead all seems ok. Chris L making a video for pharmacy. SB delivering boxes and packs to pharmacy and ensuring contractors understand the service.EDSMI South Cots- outcome was ‘ we need to work a lot more closely with comm pharmacy’ Can we get a copy of any ‘write up’ from Jonathon please as evidence. Data on pharmoutcomesHLS- Have approached Sam with a suggestion for a ‘Referrals to HLS’ service that would have a fee attached (fee for every patient referred from pharmacy that takes up an HLS service). Sam is hoping to scope this out.**Partnerships**The committee accepted Becky’s reportInhalers checks and pill checks- can we speak to TM to see if there is a local service that can be commissioned from a selected few pharmacies to accommodate patients who can’t get a suitable appointment for a pill or inhaler check. MAS- committee reviewed the draft SLA although there was no service reimbursement price in the document. RM emailed LP to ask her to clarify funding for the service from April. For TM can we add- access SCR to the URMS and MAS data collection form? Committee agreed that the inclusion criteria were ‘fuzzy’ and open to interpretation depending on the pharmacist providing the service. It is also not the pharmacists place to be deciding who can ‘afford’ a service or not as this may open up the contractor to claims of discrimination or complains. RM to draft some advice to contractors after we have clarity on fundingDMIRS- have just been notified that it is running locally within Gloucester city or south cots (GP to pharmacy pilot)- waiting on feedback from Teresa as to what is happening. Sian took phone call during meeting and gave brief feedback from TM- has been applied for by the Primary Care team (Helen Goody)- likely to be 2 GP pilot sites and 2 pharmacies. All very early stages so watch this space for more informationBHF BP service update given- agreed to run with the service and push pharmacies to engage as much as possible, encourage robust reporting so that we can prove service is successful- so that we can push for county wide roll out.ADDITIONAL- after the meeting LP clarified that the MAS service fee had been reduced to £3.50. By email the majority of the committee agreed that they were dissatisfied with the funding for the service as it is not reflective of the amount of work that goes into delivery. It was also agreed that the committee could neither encourage or discourage contractors from delivering the service. Advice for contractors to be drafted by RM and agreed at next full meeting**Training-** Virtualoutcomes- the committee discussed in length and voted whether to fund the license for 2019. Matt and Pete had already stated in emails how they would vote if it was needed. A vote was undertaken and there were 6 votes FOR, 6 votes AGAINST funding. The deciding vote was cast by the chair and it was agreed that the license would be funded by the LPC for a further 12 months on the proviso that there was a regular report to the committee about how many contractors were using the platform. We will also continue to promote use in newsletters and bulletins.CPPE EHC training on in January- SB attending and local pathway and engagement is on agendaCannabis oil – still to investigate if we can facilitate some funded trainingLiam Stapleton- has been in touch with prices so we need a sponsor to fund training now. All to email me any details of reps that we can contact to get some ££It was discussed and agreed that as we have a significant focus on Gloucester city as a ‘deprived’ locality- with several new service that we will try to arrange a local meeting for Gloucester contractors?There is funded training from HEE through the PiF- Physical assessment and clinical reasoning- can we investigate how to access this? Talk to Karen Probert at CCG? This is a 7 month funded course. Speak to FC about DMIRS training with CPPE? (no DMIRS training- Jut MAS training?) Promote Bath Uni Clinical skills training for Pharmacists- PiF funded. |  |
|  | **PSNC report**No PSNC meeting since last committee meeting. All committee are signed up to PSNC mailing list |  |
|  | **Strategic plan review**The committee reviewed and updated the strategic plan for 2019. There were some additions and some deletions. There was a large discussion leading on from the Virtualoutcomes discussion about if the LPC should be putting on training so it was agreed that training events would only be ‘facilitated’ by the LPC going forward, and funding would be sought wherever possible by Pharma to host local events. It was agreed that the LPC focus should be on facilitating more ‘locality’ based events |  |
|  | **Workplan review**Updated on Mondays.com and actions noted and agreed on the system. New 2019 workboard to be set up in advance of next meeting |  |
|  | **Budget**Budget for 2019/20 was reviewed, discussed, amended and agreed in draft (PB proposed that the draft budget was accepted, WP seconded- no objections) for ratification at next meeting. Key for next year is sponsorship for meetings if we want to drive income. Agreed not to increase the contractor levy. Committee agreed to pass on any contact details for repsIT to email draft budget to RM for inclusion in strategic plan and to assign elements of the budget to the workplan on Mondays.com |  |
|  | **Any Other Business**ICS- Andrew talking to Lisa at conference next week, will then email us and let us know what is happening. Andrew will then look to see how we can use information and make this work locally. Are we accessing any funding?LPC conference attendees- Andrew and either PB or GB.New committee meeting venue is needed at Hazelwoods are no longer hosting external meetings. It was agreed to Thank Hazelwoods for their hospitality for the last 24 months and find a new venue. Budget for venue included in 2019 budget but sponsorship would be sought for meetings. |  |